



Mission Trip Participant Application

(Please Submit to Trip Sponsors)

Personal Information

Full Name: _____

Last

First

M.I.

(legal name as it appears on passport)

Address: _____

Street Address

Apartment/Unit #

City

State

ZIP Code

Phone: _____ Email _____

Student Cell

Student

Date of Birth: _____ Passport #: _____ Date of Expiration: _____

Color copy of Passport attached

YES

NO

Emergency Contact Information

Full Name: _____

Last

First

M.I.

Phone: _____ Email _____

Relationship: _____

Full Name: _____

Last

First

M.I.

Phone: _____ Email _____

Relationship: _____

Allergy/Medical Alert and Disclaimer

Section 1 ALLERGY/MEDICAL

Please initial the appropriate box.

I am not allergic to anything, nor do I have any medical problems that I know of.
(you may skip to Section 2: Medication)

I have an allergy and/or medical problem: (please complete the following three questions)

1. I am allergic to the following medication(s):

2. Besides medication I am allergic to the following:

3. I have the following medical condition(s):

Section 2 MEDICATION

I DO NOT want my child to receive any over the counter medication. (i.e. Tylenol, Advil)

I give permission for my child to receive over the counter medication provided by the trip sponsors.

My child is currently taking the following medication(s): _____

Section 3 VACCINES

You can find about all the recommendations for travelers to Kenya from the CDC at www.cdc.gov/travel.

Note from Africa Mission Services

"You do not have to have any vaccinations but we suggest having your tetanus up to date. It is up to you to decide how vaccinated you want to be. If you do not eat with the locals and wash your hands are visiting the community and refrain from exchanging body fluids with the Masai, you should be fine. But, that said, contact your local Travel Medical Clinic. They will probably tell you to get a whole list of shots."

Malaria: "It is not common to find malaria in the area of the Trans Mara where the AMS camp is situated, and to date we have not had any problems with mission groups contracting it. But it is a possibility that should be taken seriously."

Yellow Fever: "Although it is stated that yellow fever is endemic in Kenya, we are not personally aware of anyone who has ever had it and do not feel it is necessary to get the vaccine."

Please talk with your parents and doctor and decide for yourselves which if any vaccinations or precautions you want to take.

Other than being up-to-date on routine vaccinations, **the only requirement we have for the trip is that your Tetanus is up to date.**

Procedures and Policies

Please thoroughly read through the following procedures and policies for the Highland Academy mission trip. If you have any questions regarding this paperwork contact your Trip Sponsors before signing these documents.

APPLICATION & FUNDRAISING

You must submit this completed application AND a \$200 deposit before your application will be processed and reviewed. No one will be considered or accepted as a team member until a completed application is received.

By submitting this application to be a part of the mission trip team, you acknowledge that you are personally responsible to pay for, or arrange for your portion of the trip cost.

Your Trip Sponsors will provide information on raising financial support. However, if full support is not raised, ***the balance is your responsibility*** and must be taken care of before the trip.

To keep everyone on track, your Trip Sponsors will set fundraising deadlines throughout the year. These deadlines should be taken seriously as tickets must be purchased and other travel arrangements must be made. If sufficient funds are not in by given deadlines you may lose your spot on the trip.

If you are unable to participate in the trip, the Trip Sponsors must receive cancellation notice as soon as possible. You will be responsible for all trip costs incurred up to that date.

CONSENT TO TRAVEL

All students must obtain a written, notarized letter from their parents giving them parental permission to leave the country.

- If the student is traveling without parents, both parents must sign the letter.
- If the student is traveling with one parent, the parent that is not traveling with them must sign the letter.
- If the student's parents are separated or divorced and both parents do not want to sign the same letter, they must have a notarized letter from each parent giving them permission to leave the country.

TRAVEL & HEALTH

Team members assume responsibility for their personal belongings on the trip. Highland Academy will not reimburse team members for personal items that are lost, stolen or confiscated during the trip.

Each student must have a valid passport. Passport costs are not included in the cost of the trip.

As a general rule, passports should have at least six months of validity when traveling internationally. Most countries will not permit a traveler to enter their country unless the passport is set to expire at least six months *after* the final day of travel.

Your Team Leaders will provide information regarding vaccination recommendations from the Department of Health. However, it is your personal responsibility to obtain all documentation and medical services needed for the trip. Vaccination costs are not included in the trip cost and are the responsibility of the team member.

BEHAVIOR

Team members are expected to attend all team meetings.

All requests for special considerations must be brought to the Trip Sponsors. Other adults traveling with us will make such decisions only when absolutely necessary or in emergency situations.

Each student will be assigned to a Trip Sponsor or adult chaperone, and there will be certain times throughout the trip when you will be asked to check in with him or her.

Be where the activities are going on at all times. If you want to go somewhere, you must clear it with a Trip Sponsor.

All students are expected to adhere to the Highland Academy Handbook policies.

Highland dress code standards are in effect at all times on this trip. Depending on the location of the trip there may be further restrictions to accommodate cultural norms.

Please keep all risk-type activities to a minimum since we won't have any emergency medical help readily available.

Swimming may only be done in an area that is supervised by the Trip Sponsors.

Alcohol, Tobacco, Drugs, etc., may be readily available. Possession or use of such substances will not be tolerated.

Remember that joking about carrying drugs, weapons, smuggling, hijacking, etc., may very likely land you in jail for an indefinite length of time.

No student is allowed in the sleeping quarters of the opposite sex for any reason.

Do not become "special friends" with the local people.

If you choose to break rules, you may be sent home at your parents' expense.

Letter Writing Campaign Instructions

In the packet you should have

1. Packet of letters
2. Mailing envelopes
3. Pre-addressed return envelopes

First, we strongly suggest handwriting a note on the bottom or back of each letters to make it personal. It will go a long way!

Second, make sure to include a return envelope. A little hint from experience, spend the extra money and put a stamp on the envelope. Give the donor a little extra incentive to send back a donation.

Third, get them in the mail quickly. You are more than welcome to send multiple batches of letters. Don't just send 15 letters out and settle for good enough, you are trying to raise a large sum of money.

Fourth, in order to track donations coming in you must turn in a mailing list, complete with all of the names and addresses you sent letter to. Email the list to awade@highland-academy.com and kbenge@highland-academy.com

If you are in need of more letters or envelopes let us know we will get them for you.

Africa Mission Services

Our hosts for this trip will be Africa Mission Services. AMS has an extensive history in Kenya and will be making our entire project and lodging arrangements. For more information on AMS please visit their page:

Africa Mission Services www.africamissionservices.com

Africa Mission Services Facebook www.facebook.com/africamissionservices

We will be staying with Africa Mission Services at Mara West Camp, Kilgoris Road, Trans Mara. Emergency information in case someone must contact you from the USA while on the trip: Andrew Aho, when dialing from USA, dial 011-254-733-479177.

Highland Academy Trip Sponsors

Andy Wade

Mission Trip Coordinator

awade@highland-academy.com

615.838.7570

Kaleigh Benge

Mission Trip Sponsor

kbenge@highland-academy.com

423.322.8419

Packing List

You will be allowed to pack 1 checked bag (under 50lbs.), 1 carry-on (approximately 9 x 14 x 22 inches) and 1 personal item (such as a shoulder bag, purse, or backpack, are 9 x 10 x 17 inches). You might want to have a few toiletries and a change of clothes with you on the plane. Any liquids in your carry-on or personal item must be less than 3.4 ounces. Visit www.tsa.gov for more specifics on what you are allowed to pack.

Note: At the camp you will have a bed, blankets, linens, towels, toilet paper and hand soap. You should bring your personal belongings...see list below.

Individuals (for more ideas visit <http://www.travellerspoint.com/packing-list.cfm>)

- Personal toiletries
- Feminine Hygiene Products
- Flashlight with batteries
- Bug spray with DEET
- Jacket, including rain coat/wind breaker, warm jacket/sweatshirt
- Clothes for work
- Church clothes (for men just a clean pair of jeans or slacks, for women a plain skirt or dress)
- Good pair of protective shoes: work boots, hiking boots, or sturdy sneakers
- Easy shoes: sandal type shoes for easy on and off
- Hat, plus bandanas for people who want to protect ears and neck
- Work Gloves
- Sunglasses
- Sunscreen, lip balm with sunscreen
- Water bottle
- Hand wipes / instant hand sanitizer
- Overnight duffle bag/backpack. You may be asked to pack a small bag for your trip back to Nairobi while your luggage is transported up the day before.
- Personal addictions (Chocolate and such things as tea and coffee are not always provided in camp. If volunteers aren't ready to go without these items for 10 days, we recommend they bring their own rather than find themselves deep in the bush experiencing a meltdown.)
- Personal medications
- Money

Recommended

- Binoculars
- Camera, film or compact cards, batteries, charger, travel adapter

Fundraising Deadlines

We have fundraising deadlines in place to help each participant stay on track. The bolded dates correlate with our major payment deadlines for plane tickets and necessary housing—if not met your spot could be given to someone else. So, it is important that each team member puts forth their full effort to meet each deadline. Your completed application and \$200 deposit are necessary to secure a spot on this trip.

\$200	Due ASAP	Deposit due ASAP to reserve tickets, spots are limited.
\$500	Friday, August 11	
\$900	Friday, September 1	
\$1300	Friday, October 6	
\$1700	Friday, November 3	
\$2100	Friday, December 1	Ticket will be canceled if this deadline is not met.
\$2500	Friday, January 5	
\$2900	Friday, February 2	