

Dear Parent/Guardian:

Exciting news! Our new school management software is in place (active Monday, 10/10). We apologize for the delay in getting electronic grade information out to you. We think RenWeb will be worth the wait. This system is new to the staff as well as to you and we recognize that this will come with a learning period for both parties. We appreciate your patience as we learn how to best utilize all of RenWeb's features as this year progresses.

Please follow the directions outlined in this document to access your account. If you have any question about which email the school has on file for you and/or your spouse, please contact Carrie Heilman at cheilman@highland-academy.com.

Sincerely,

Becky Patrick

Principal

ParentsWeb

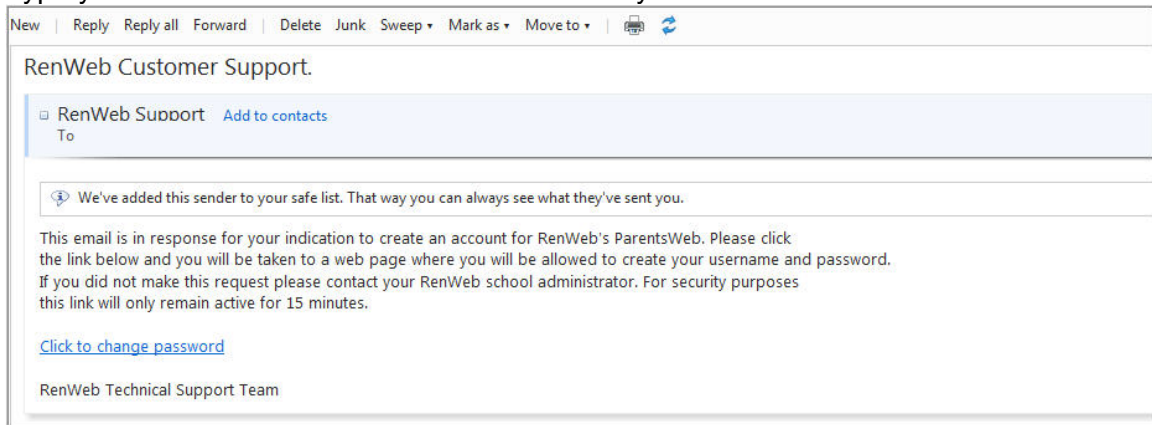
RenWeb School Management Software gives you, the busy parent, an opportunity to get more involved in your child's academic progress and future success – all via the Internet!

RenWeb's ParentsWeb is a private and secure parents' portal that will allow parents to view academic information specific to their children, while protecting their children's information from others. You can see your child's grades, attendance, homework and conduct, as well as other useful school information. You can also communicate with teachers and other school staff online whenever necessary. All you need is an Internet-capable computer.

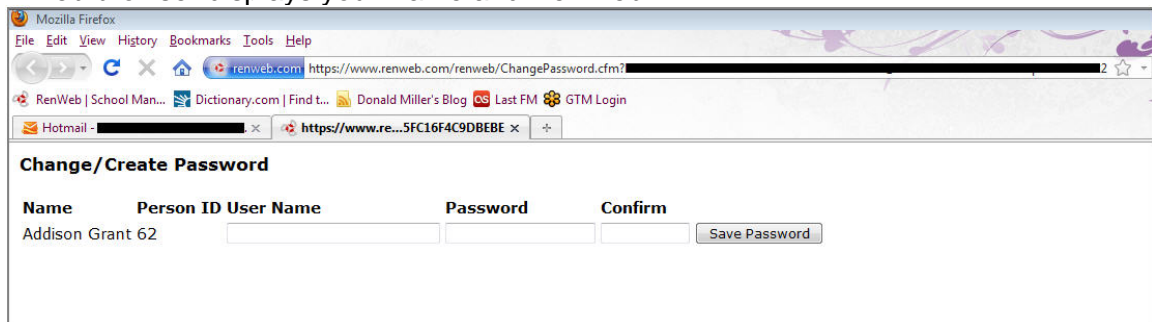
Here's how to access our easy-to-use **RenWeb ParentsWeb**:

- First, you need to make sure that the school has your email address in RenWeb.
- Next, go to www.renweb.com and click **Logins**.
- Click **ParentsWeb Login**.
- Type your school's **District Code: HA-TN**
- Click **Create New ParentsWeb Account**.

- Type your email address and an email is sent to you.



- Click the **Click to change password** link. This link is only valid for 30 minutes.
- A web browser displays your Name and RenWeb ID.



- Type a **User Name**, **Password** and **Confirm** the password.
- Click **Save Password**.
A message displays at the top of the browser, "**User Name/Password successfully updated.**"



- You can now log into ParentsWeb using your new User Name and Password.

We look forward to your participation. Together we can continue to improve our children's academic development as well as communication between our school and your home.