

## POLICY

Students are permitted to have cell phones on campus, with the exception of the classrooms, assembly, and all religious functions. Cell phone use in the dorms is to cease at lights out time.

## USAGE

Infractions of this policy include:

- cell phone ringing and/or vibrating in backpack, pocket, purse, etc.
- cell phone visible in an area of campus or meeting where cell phones are not permitted
- cell phone in use in an area of campus or meeting where cell phones are not permitted
- cell phone in use after lights out in the dorm

**Please note: Any of the above infractions apply to cell phone visibility/usage whether or not the phone belongs to the holder.**

## CONTENT

Cell phone content is expected to be in line with Highland Academy's standards. Highland Academy reserves the right to review the contents of any student's cell phone.

## DISCIPLINE

Infraction	Disciplinary Process
1 <sup>st</sup>	Write-up; Phone confiscated, returned at Principal's discretion
2 <sup>nd</sup>	Write-up; Phone confiscated, returned after meeting with Principal
3 <sup>rd</sup>	Write-up; Phone confiscated, returned at Ad Council's discretion; Student meets with Ad Council and may receive additional discipline

**If the cell phone is visible/in use, the cell phone will be confiscated and turned in to the Principal's office. If the phone rings/vibrates, but is out-of-sight, a write-up will be turned in to the Principal's office and additional discipline including phone confiscation may follow.**

*By signing, I acknowledge that I have read, understand, and will comply with this policy.*

Student \_\_\_\_\_

Date \_\_\_\_\_

Parent \_\_\_\_\_

Date \_\_\_\_\_